

Monthly Progress Report for Tree Risk Assessment and Management ( / TRAM Exercise)

Department: \_\_\_\_\_

Progress as at: \_\_\_\_\_

		Items	Input by Department
Form 1	1.	Estimated total number of Form 1 in Category I Zone	
	2.	Estimated total number of trees in Category I Zone	
	3.	Nos. of completed Form 1 (aggregated lumpsum)	
	4.	Nos. of trees covered in completed Form 1 (aggregated lumpsum)	
	5.	In respect of (4), please provide the breakdown for:	
		(a) No. of trees in TRIAGE Black colour (aggregated lumpsum)	
		(b) No. of trees in TRIAGE Red colour (aggregated lumpsum)	
		(c) No. of trees in TRIAGE Yellow colour (aggregated lumpsum)	
		(d) No. of trees NOT in TRIAGE system (aggregated lumpsum)	
	6.	No. of trees identified by Form 1 assessment requires Form 2 tree risk assessment (aggregated lumpsum)	(a) Total (b) Completed (c) Outstanding
	7.	No. of trees identified by Form 1 assessment requires tree removal (aggregated lumpsum)	(a) Total (b) Completed (c) Outstanding
	8.	No. of trees identified by Form 1 assessment requires remedial actions (aggregated lumpsum)	(a) Total (b) Completed (c) Outstanding
	9.	Estimated percentage of completion for Form 1 inspection in Category I zones (%)	
	10.	(a) No. of Form 1 report requires internal audit (aggregated lumpsum) (b) Percentage of Form 1 report requires internal audit (aggregated lumpsum)	
	Form 2	11.	No. of completed Form 2 (aggregated lumpsum)
12.		In respect of (11), if available, please provide the breakdown for:	
		(a) No. of OVTs recorded in Form 1 (aggregated lumpsum)	
		(i) No. of OVTs in TRIAGE Red colour (aggregated lumpsum)	
		(ii) No. of OVTs in TRIAGE Yellow colour (aggregated lumpsum)	
		(b) No. of stonewall trees recorded in Form 1 (aggregated lumpsum)	
		(i) No. of stonewall trees in TRIAGE Red colour (aggregated lumpsum)	
		(ii) No. of stonewall trees in TRIAGE Yellow colour (aggregated lumpsum)	
		(c) No. of mature trees (DBH of individual trunk > 750mm) recorded in Form 1	
		(i) No. of mature trees in TRIAGE Red colour (aggregated lumpsum)	
		(ii) No. of mature trees in TRIAGE Yellow colour (aggregated lumpsum)	
		(d) No. of trees NOT in TRIAGE system (aggregated lumpsum)	
13.		No. of trees identified by Form 2 assessment requires tree removal (aggregated lumpsum)	(a) Total (b) Completed (c) Outstanding
14.		No. of trees identified by Form 2 assessment with remedial actions (aggregated lumpsum)	(a) Total (b) Completed (c) Outstanding
15.		(a) No. of Form 2 report requires internal audit (aggregated lumpsum) (b) Percentage of Form 2 report requires internal audit (aggregated lumpsum)	
Other Remarks (if any)			

- Notes:-
1. Completed Form 1 and Form 2 refer to Forms that are completed and submitted by Inspection Officer to departments, irrespective of completion of mitigation measures and/or audit inspection or not.
  2. Remedial actions refer to tree treatment works excluded tree removal, continuous monitoring or further inspection.

Prepared by:  
 Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Post: \_\_\_\_\_  
 Date: \_\_\_\_\_

Endorsed by:  
 Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Post: \_\_\_\_\_  
 Date: \_\_\_\_\_

(This Progress Report should be endorsed by a Directorate officer)